



**400 North Brand Boulevard
Glendale, CA 91203**

PROPERTY REMOVAL AUTHORIZATION FORM

ACCESS INFORMATION

Date of Access: From: _____ To: _____

Time: Begin: _____ AM/PM End: _____ AM/PM

TENANT INFORMATION

Suite # _____

Tenant Company _____ Tenant Representative _____

Tenant Phone _____ Tenant After-Hour Phone _____

ITEM DESCRIPTION

Please Specify: _____

FREIGHT RESERVATION

YES / NO (Circle one)

LOADING DOCK ACCESS (20-Minute Loading)

YES / NO (Circle one)

Building Management Authorization

Date

Tenant Authorization

Date

All requests must be received by 4:00PM on the preceding business day. Please email the completed form to Jeff Wong at jeff.wong@cushwake.com or deliver to 450 N. Brand Blvd., Suite 850. For additional information, please call (818) 553-6724.